

PATIENT NAME:

ADDRESS

DATE OF BIRTH:

LAND LINE:

MOBILE NUMBER:

To access these services please circle the service/s you require.

Repeat Prescriptions Appointments

Detailed Coded Records

Declaration

Please tick each box to confirm you understand and agree with each statement.

I have understood the information leaflet given by the practice

I will be responsible for the security of the information that I see or download.

If I choose to share my information with anyone else, this is at my own risk.

If I suspect that my account has been accessed by someone without my agreement, I will contact the practice as soon as possible.

PATIENT SIGNATURE:

DATE:

AUTHORISED CARER:

NAME:

WHAT HAPPENS NEXT?

Your request will be processed 2 working days following receipt of your application. Once you have followed the registration process online you will be able to view your medication , allergies, adverse reactions and immunisations as well as requesting repeat prescriptions and booking of appointments.

PLEASE REMEMBER TO BRING SOME FORM OF PHOTO IDENTIFICATION AND A UTILITY BILL , NO MORE THAN 3 MONTHS OLD.

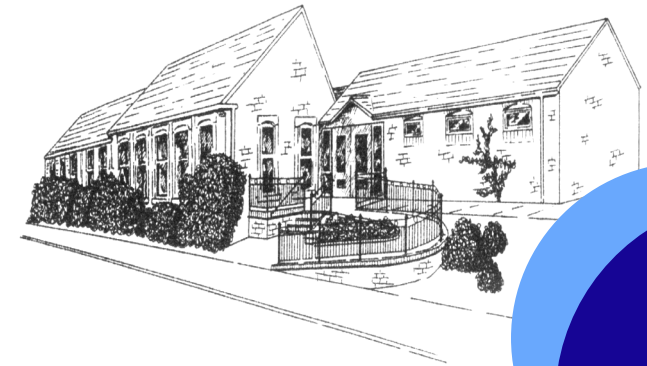
Please note children under the age of 16 do not have access to view their health records.

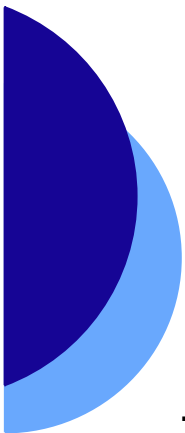
I HAVE A QUESTION ?

If you have any questions regarding the service please contact the surgery.

**The Tutbury Practice
Monk Street
Tutbury
Burton On Trent
Staffordshire
DE13 9NA**

***Patient Access
On Line
Services***





The Tutbury Practice have introduced a new improved way to

Access our services online.

These include:

Repeat Prescriptions

Appointments

Detailed coded Record

Please visit the surgery to register

for these online services.

HOW DO I REGISTER ?

If you would like to register to use these facilities please complete the application form attached to this leaflet and return it to the practice.

You will be given a letter detailing your Access Identification Number and Pin Number, (these details are confidential and should be treated like your bank pin number for example) You will need your Access ID Number and Pin Number when you log into Patient.co.uk to register for the on line services.

I HAVE MY ACCESS ID & PIN, WHAT NOW ?

Log onto the practice website at **www.tutburypractice.co.uk** and click on the useful links tab. Select the **www.patient.co.uk** link and this will direct you to the website to register for the on line services.

Click on the Patient Access button on the right hand side of the screen, then select register on the following screen. You will then be directed to a registration screen, select the **YES** button and follow the on screen directions.

CAN MY CARER REQUEST ACCESS ON LINE ON MY BEHALF ?(Proxy Access)

Yes, your carer needs to be registered with the practice as your carer. They will then need to complete the Log In request form and you will have to sign the request form authorising them to collect your log in details for you, they will also need to bring in 2 forms of identification ,one being a valid passport or driving licence and a utility bill/bank statement no more than 3 months old.

REQUEST FOR EMIS ACCESS LOG IN DETAILS

(Please detach and return to the practice)

Please complete the details below, your log in details will be available for you to collect from the practice 5 working days after receipt of your request form.

If log in details are not collected within 1 month ,they will be destroyed. You will then need to re-apply.

Please remember to bring 2 forms of identification at least 1 should be photo ID, any 2 of the following documents are acceptable, passport ,driving licence, or utility bill (no more than 3 months old)to obtain your log in information.

If you are a carer please bring identification with you and ensure the patient you care for has signed the authorisation slip at the back of this request.

PLEASE REMEMBER THESE DETAILS ARE CONFIDENTIAL AND SHOULD BE TREATED LIKE YOUR BANK PIN NUMBER:

FOR STAFF USE ONLY

Photo ID Verified by :

Date::

GP Consent By:

Level of access enabled: Appointments

Medication DCR Declined